

**Approved
October 3, 2002**

**Meeting Minutes
Board of Directors Meeting
Math & Science Academy**

Thursday, September 5, 2002, 6:30 PM
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:32 PM by Susan Mooney (Chair)
2. Roll Call of Members:

Melissa Molin	Julie Close
Susan Mooney	Maggie Vincent
Carrie Bartz	Josh Minsley (absent)
Paul Simone	Alan Moorehead
Peter Sadowski	Justin Gehring (student rep.)
3. Approval of Agenda
 - Add 11. h) Cooperative Sports Proposal
 - Add 11. i) Mr. Pullar's request for additional staff development reimbursement
 - Strike 10. c) Determination of staff development funds – Mary Pat Mesler and 10. d) Extra Curricular contract Josh Minsley
 - Motion: Approve agenda as amended
 - Moved by: Susan Mooney Seconded by: Carrie Bartz Vote: 8-0-0
4. Open Forum: none
5. Approval of Meeting Minutes for the meeting of August 8, 2002
 - Motion: Approve August 8, 2002 Board of Directors Meeting Minutes
 - Moved by: Paul Simone Seconded by: Alan Moorehead Vote: 8-0-0
6. Consent Agenda
 - a) Resignation of Paul Simone as teacher Board of Directors member
 - b) Appointment of Paul Simone as new ex-officio member to the Board of Directors as stated in the Board of Directors by-laws
 - c) Approval of student intern contracts for school year 2002-2003
 - d) Acceptance of donation from 3M GIVES foundation

Motion: Approve consent agenda

Moved by: Maggie Vincent Seconded by: Julie Close Vote: 6-0-1
7. Financial Report
none
8. Chair's Report: none
9. Standing Committee Reports:
 - a) Budget:
 - b) Building/Maintenance: Paul Simone reported that the parking lot has been newly painted. Parking spaces have been marked with a number or the word "VISITOR". Staff and students with parking permits have been assigned a numbered parking space.
 - c) Enrollment – The Board of Directors hereby directs the MSA administration to accept all siblings on the current waiting list. Thereafter, vacancies shall be filled at the discretion of the MSA staff.
 - d) Personnel (staffing): none
 - e) Technology: Justin Gehring reported that Windows XP has been rolled out. It is not quite working properly and CIT will be coming to MSA on September 6, 2002 to look at the problem. We are still waiting to hear about grant application acceptances. The new MSA web site should be done by the end September 2002. Thank you to Alan Moorehead for helping with the grant from Fortis for \$1,000.00.
 - f) Parent Team: Parent volunteer sign-up sheets will be distributed to team coaches and others who will be coordinating volunteer activities. There will be an October Parent Forum on Alcohol and Substance Abuse presented by Hazeldon. The Peace Site Dedication Ceremony will be held at MSA on September 11, 2002. The next meeting will be September 12, 2002 at 7:00 pm.
10. Old Business
 - a) Policy 210.1 second reading and vote
Motion: Adopt Policy 210.1 – Conflict of Interest – Board of Directors Members
Moved by: Paul Simone Seconded by: Alan Moorehead Vote: 7-0-0

- b) Policy 806 second reading and vote
Tabled
- 11. New Business
 - a) Building Company member resignation – see consent agenda above
 - b) New teacher appointment to Board of Directors
Motion: Nominate Mary Pat Mesler as teacher member of the Board of Directors
Moved by: Susan Mooney Seconded by: Maggie Vincent Vote: 7-0-0
 - c) Appointment of new Building Company members
Motion: Appoint Julie Close and Alan Moorehead as members of the Building Company
Moved by: Susan Mooney Seconded by: Melissa Molin Vote: 6-0-2
 - d) Records retention policy first reading
Motion: Adopt the standard MN Department of Administration School District General Records Retention Schedule.
Moved by: Paul Simone Seconded by: Maggie Vincent Vote: 8-0-2
 - e) Appointment of policy committee
Discussion of the need to update existing policies and establish additional policies.
Motion: Establish a standing policy committee and appoint Carrie Bartz, Susan Mooney and Maggie Vincent to the committee.
Moved by: Julie Close Seconded by: Melissa Molin Vote: 5-0-3
 - f) Establishment of election committee
The Board directed Susan Porter to ask the parent team for four volunteers for the Board member election in November, 2002.
 - g) Vending machine contracts
The Board directed Susan Porter to review the vending machine options with the Parent Team. The choices should also be sent to the Student Council.
 - h) Cooperative Sports Agreement
The financial impacts of signing the cooperative agreement are not known. The Board directs Paul Simone to decline the agreement until we have further financial information. At that time Paul Simone can then provide information to the Parent Team for review.
 - i) Steve Pullar's request for reimbursement of staff development funds in the amount of \$300.62.
Motion: Approve reimbursement to Steve Pullar in the amount of \$300.62.
Moved by: Maggie Vincent Approved by: Susan Mooney Vote: 5-1-2
- 12. Information
none
- 13. Future Agenda Items
 - a) Regular Board Meeting
 - b) Workshop Meeting
 - c) Consent Agenda: Extracurricular contract for Josh Minsley
- 14. Next BOD meeting: October 3, 2002 at 6:30 PM
Motion: The next regular Board of Directors meeting to be held October 3, 2002 at 6:30 PM.
Moved by: Susan Mooney Seconded by: Carrie Bartz Vote: 8-0-0
- 15. Adjourn
Motion: Adjourn at 8:36 PM
Moved by: Susan Mooney Seconded by: Maggie Vincent Vote: 8-0-0

Respectfully submitted,

Carrie Bartz, Secretary